



**CDTA COMMITTEE AGENDA**  
**Board Operations Committee**  
**Wednesday, October 15, 2025 | 9:15'CO**  
**Microsoft Teams & 110 Watervliet Avenue**

**Committee Item**

**Responsibility**

Call to Order

Jayme Lahut

Approve minutes of Thursday, September 11, 2025

Jayme Lahut

**Administrative Discussion Items**

- Committee Agendas
- Advocacy Update

Everyone

Lisa Marrello

**Next Meeting**

*Wednesday, November 12, 2025, at 9:15am via Microsoft Teams and at 110 Watervliet Ave*

Adjourn

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# **Capital District Transportation Authority Board Operations Committee**

**Meeting Notes – September 11, 2025, at 9:21 am; 110 Watervliet Avenue, Albany**

In Attendance: Jayme Lahut, Denise Figueroa, Peter Wohl, David Stackrow; Frank Annicaro, Amanda Avery, Chris Desany, Lance Zarcone, Gary Guy, Patricia Cooper, Jaime Kazlo, Emily DeVito, Keosha Miles

## **Meeting Purpose**

Regular monthly meeting of the Board Operations Committee. Board chair member, Jayme Lahut, noted that a quorum was present. Minutes from August 13, 2025, meeting was reviewed and approved.

## **Consent Agenda Item**

### **Approved CEO Success Plan Phase II**

- We have a consent agenda this month with respect to retaining the consulting firm, TransPro, in support of the CEO's transition with CDTA. The scope of work will collaboratively engage the CEO, Board of Directors, and the leadership team to better recognize the core competencies and characteristics of CDTA and clarify the operational structure to achieve clear organizational success outcomes. Everyone will be part of this process.
- A resolution to approve a contract that retains TransPro Consulting of Tampa, Florida for \$78,467 will be recommended to the board.

## **Administrative Discussion Items**

- We previewed agenda items for September committee meetings and the September board meeting.
- Staff previewed the next phase of the service rebalancing plan starting with the November pick. More to come on this during the October committee meetings.

## **Next Meeting**

Wednesday, October 15, 2025 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.