



CDTA COMMITTEE AGENDA
Board Operations Committee
Via Teleconference

Wednesday, April 15, 2020 at 9:15 AM (110 Watervliet Avenue, Albany)

Committee Item	Responsibility
Call to Order	Jayme Lahut
Ascertain Quorum & Approve Agenda	Jayme Lahut
Consent Agenda Items	
• No Items Scheduled	
Administrative Discussion Items	
• Committee Meeting Schedule/Format	Carm Basile
• Review Committee Agendas for April	Staff Liaisons
• Slate of Officers/Nomination Process	Jayme Lahut
• Strategic Plan Restart	Carm Basile
• COVID-19 Update	Carm Basile
• Financial Update	Mike Collins
• CARES Update	Carm Basile
Governance/Policy Issue Discussion Items	
• No items scheduled	
Executive Session	
• No items scheduled	
Adjourn	Jayme Lahut
Next Meeting: Wednesday, May 13, 2020, 9:15am at 110 Watervliet Avenue, Albany	

Capital District Transportation Authority

Board Operations Committee

Meeting Minutes – March 11, 2020 at 9:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Dave Stackrow, Denise Figueroa, Mike Criscione, Georgie Nugent, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Jaime Watson, Vanessa Salamy, Lisa Marrello

Meeting Purpose

This was the regularly scheduled meeting of the Board Operations Committee. Chairman Lahut noted that a quorum was present. Minutes from the February 12, 2020 meeting were reviewed and approved.

Consent Agenda Items

No items scheduled.

Administrative Discussion Items

- The Committee reviewed the committee agendas for the month of March.
- Chris Desany provided an update on the Uncle Sam and Bokland properties. We have purchased the parcels needed for the Uncle Sam project and are awaiting revised design concepts. We are working towards the purchase of the Bokland building directly across the street from 110 Watervliet Avenue. The plan is to demolish the building, construct a parking lot and connect it to 110 (campus style).
- Mike Collins provided another look at the draft budget for 2020-2021. It will be reviewed at the Strategic Planning Committee meeting next week. After lots of work and analysis of various scenarios, the budget is balanced with revenue matching expenses. Several assumptions are driving this, and we have developed alternative options; they will be detailed at the committee meeting where a recommendation for approval will be sought.
- Carm Basile reviewed the meeting calendar with Jayme Lahut and the committee agreed to an adjusted summer schedule for the Board with no July meetings.
- Lisa Marrello provide an advocacy update. At the present time, the state legislature is moving towards one house budgets/spending plans and she is advocating for CDTA operating and capital needs. The Governor's EBR contains a 4.2% increase in Operating Assistance. It also includes 15% for downstate systems; the goal is to achieve an equitable balance between upstate and downstate systems.
- Our bikeshare contract will be back to our original partner under a new company name, Mobility Cloud. This is good for us since they are very familiar with our program and we anticipate a seamless transition. The PO committee will recommend approval of this contract at their meeting next week.

Next Meeting

Wednesday, April 15, 2020 at 9:15am via teleconferencing on Microsoft Teams.