



# **CDTA COMMITTEE AGENDA**

## **Board Operations Committee**

### **Via Microsoft Teams or In-Person**

**Wednesday, October 14, 2020 at 9:15am (110 Watervliet Avenue, Albany)**

<b>Committee Item</b>	<b>Responsibility</b>
Call to Order	Jayme Lahut
Ascertain Quorum & Approve Agenda	Jayme Lahut
Approve Minutes of Wednesday, September 16, 2020	Jayme Lahut
<b>Consent Agenda Items</b>	
<ul style="list-style-type: none"><li>• No items scheduled</li></ul>	
<b>Administrative Discussion Items</b>	
<ul style="list-style-type: none"><li>• Review October Agendas</li><li>• Budget Planning Overview</li><li>• Advocacy Update</li></ul>	Staff Carm Basile Lisa Marrello
<b>Governance/Policy Issue Discussion Items</b>	
<ul style="list-style-type: none"><li>• No items scheduled</li></ul>	
<b>Executive Session</b>	
<ul style="list-style-type: none"><li>• No items scheduled</li></ul>	
Adjourn	Jayme Lahut

Next Meeting: Wednesday, November 4, 2020 at 9:15am via Microsoft Teams/Board Room

## **Capital District Transportation Authority Board Operations Committee**

**Meeting Minutes – September 16, 2020 at 9:15am; 110 Watervliet Avenue, Albany**

In Attendance: Jayme Lahut, Mike Criscione, Denise Figueroa, Georgie Nugent, Dave Stackrow, Jackie Falotico, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Jaime Watson, Lance Zarcone, Vanessa Salamy

### **Meeting Purpose**

- This was the regularly scheduled meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the August 12, 2020 meeting were reviewed and approved.

### **Meeting Purpose**

- No items scheduled.

### **Administrative Discussion Items**

- The committee reviewed agendas for the September meetings. We also set the November/December Board meeting calendar. We will have a regular schedule of meetings in both November and December. A schedule has been provided.
- Our contract for Lobbying Services is set to expire and we have a Request for Proposals on the street. Action is expected at the November or December meetings. We are satisfied with our current firm and the work they do.
- We continued discussion around electrification of the fleet. Lots of issues to consider as we move forward.
- The Governor's office is considering an RFP for an upstate master plan. This would allow each property to be looked at closely regarding facility and charging capacity as well as relationships with providers.
- As of now, we could likely house four more electric busses with our current physical and electrical infrastructure. Anything more than that would put a strain on our system and is likely to require more investment and further coordination with our providers.
- The Strategic and Operational Planning Committee will continue this discussion and consider ways for us to incorporate more electric buses into the fleet.

### **Next Meeting**

Wednesday, October 14, 2020 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.