



CDTA COMMITTEE AGENDA

Board Operations Committee

Via Microsoft Teams or In-Person

Wednesday, March 17, 2021 at 9:15am (110 Watervliet Avenue, Albany)

Committee Item	Responsibility
Call to Order	Jayme Lahut
Ascertain Quorum & Approve Agenda	Jayme Lahut
Approve Minutes of Wednesday, February 10, 2021	Jayme Lahut
Administrative Discussion Items	
• Board of Directors Calendar 2 nd Quarter	Carm Basile
• Review March Agendas	Staff
• State Budget Update	Lisa Marrello
• CDTA Budget Update	Mike Collins
• COVID Update*	Carm Basile
Adjourn	Jayme Lahut
Next Meeting: April 14, 2021 at 9:15am via Microsoft Teams/Board Room	

**Capital District Transportation Authority
Board Operations Committee**

Meeting Minutes – February 10, 2021 at 9:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Mike Criscione, Denise Figueroa, Georgie Nugent, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Jaime Watson, Lance Zarccone, Vanessa Salamy

Meeting Purpose

- The committee reviewed agendas for the February committee meetings and the board meeting.
- Lisa Morello presented an update on the State budget process and developments taking place at the federal level with the Biden administration and prospects for additional federal financial assistance.
- Carm spoke about efforts to vaccinate the company's employees, making use of the CDTA Health Center as a vaccination and COVID testing site.
- The committee also discussed various options regarding the budget shortfall including managing operating expenses, wages, and benefits, concerns about ridership revenues, and the best way to utilize our 5307 and STOA funds now and in next year's budget.

Next Meeting

Wednesday, March 17, 2021 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.

Capital District Transportation Authority Committee and Board Schedule 2021 – Q2

April Meetings

Wednesday, April 14 (9:15am)	Board Operations
Wednesday, April 21 (noon)	Performance Monitoring
Thursday, April 22 (11:30am)	Community/Stakeholder Relations
Thursday, April 22 (noon)	Strategic/Operational Planning
<i>Wednesday, April 28 (noon)</i>	<i>Board</i>

May Meetings

Wednesday, May 12 (9:15am)	Board Operations
Wednesday, May 19 (noon)	Performance Monitoring
Thursday, May 20 (11:30am)	Community/Stakeholder Relations
Thursday, May 20 (noon)	Strategic/Operational Planning
<i>Wednesday, May 26 (noon)</i>	<i>Board</i>

June Meetings

Wednesday, June 16 (9:15am)	Board Operations
Wednesday, June 23 (noon)	Performance Monitoring
Thursday, June 24 (11:30am)	Community/Stakeholder Relations
Thursday, June 24 (noon)	Strategic/Operational Planning
<i>Wednesday, June 30 (noon)</i>	<i>Board</i>