



CDTA COMMITTEE AGENDA
Board Operations Committee
Via Microsoft Teams or In-Person

Wednesday, September 15, 2021 at 9:15am (110 Watervliet Avenue, Albany)

| Committee Item | Responsibility |
|---|-----------------------|
| Call to Order | Jayne Lahut |
| Ascertain Quorum & Approve Agenda | Jayne Lahut |
| Approve Minutes of Wednesday, August 18, 2021 | Jayne Lahut |
| Administrative Discussion Items | |
| • Review September Agendas | Staff |
| • Advocacy Update | Lisa Marrello |
| • COVID Update | Carm Basile |
| • Facilities/Project Update | Carm Basile |
| • Board Retreat Topics | All |
| Adjourn | Jayne Lahut |
| Next Meeting: October 13, 2021 at 9:15am via Microsoft Teams/Board Room | |

Capital District Transportation Authority

Board Operations Committee

Meeting Minutes – August 18, 2021 at 9:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Mike Criscione, Dave Stackrow, Jackie Falotico, Denise Figueroa, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Jaime Watson, Lance Zarcone, Vanessa Salamy

Meeting Purpose

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the June 16, 2021 meeting were reviewed and approved.

Administrative Discussion Items

- The committee reviewed agendas for the meetings in August.
- Our first order of business is to welcome two new board members to the CDTA family – Joseph Spairana, Jr, who represents Rensselaer County, and Peter Wohl who represents Saratoga County. We are happy to have you with us and hope that you will be active participants in the governance process of this great company.
- Mike Collins gave a preview on a budget adjustment, which will be presented for approval in the Strategic and Operational Planning report.
- Carm provided a COVID update through August 2021. We have reinstated wearing masks and are mandating that employees get vaccinated. Carm will cover the details in his CEO report.
- We discussed the Authority’s potential in Montgomery County. Local officials continue to rally support for public transit and the connections we can make for the people who live and work in the county. Still work to be done before getting to the finish line.
- Lastly, we discussed the need to conduct a Facilities Expansion study. Lots of work going on at our buildings, all of which are at least 40 years old. We need help to determine what work is still needed, and what direction we should take regarding new facilities, their size and location.

Next Meeting

Wednesday, September 15, 2021 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.