



CDTA COMMITTEE AGENDA

Board Operations Committee

Via Microsoft Teams (limited in-person)

Wednesday, January 12, 2022 at 9:15am (110 Watervliet Avenue, Albany)

Committee Item	Responsibility
Call to Order	Jayne Lahut
Approve Minutes of Wednesday, December 8, 2021	Jayne Lahut
Administrative Discussion Items	
• Review January Committee Agendas	Staff
• COVID-19 Update	Carm Basile
• Advocacy & Government Relations	Lisa Marrello
Adjourn	Jayne Lahut
Next Meeting: February 9, 2021 at 9:15am via Microsoft Teams/Board Room	

**Additional materials will be attached separately or provided at the meeting.*

Capital District Transportation Authority Board Operations Committee

Meeting Minutes – December 8, 2021 at 9:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Mike Criscione, Dave Stackrow, Denise Figueroa, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Lance Zarcone, Jaime Watson, Vanessa Salamy

Meeting Purpose

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the October 13, 2021 meeting were reviewed and approved.

Administrative Discussion Items

- We reviewed the committee agendas for meetings held in December.
- We recapped our Board Retreat from November which went very well. Mark Aesch from TransPro shared his insights on measuring value and relevance. Although we want to lessen the focus on ridership as a measuring stick for success/value, it will always be important, especially to evaluate productivity We will look to also evaluate unique qualities of CDTA that tell our story as the region’s mobility provider. Lots of great input from board members and staff.
- Carm provided an update on the progress of our big projects that make up the CEO Company workplan. We have moved ahead with several initiatives including diving into Diversity, Equity, & Inclusion, discussions of an Albany Intermodal Hub, and expansion in Montgomery County. There has also been a lot of management staff improvements and changes.
- Lastly, we previewed the Board and Committee Meetings for the first quarter of 2022. We will continue with our regularly scheduled meetings in the new year.

Next Meeting

Wednesday, January 12, 2022 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.