



**CDTA COMMITTEE AGENDA**  
**Board Operations Committee**  
**Via Microsoft Teams & In-Person**

**Wednesday, March 16, 2022, at 9:15am (110 Watervliet Avenue, Albany)**

<b>Committee Item</b>	<b>Responsibility</b>
Call to Order	Jayne Lahut
Approve Minutes of Wednesday, February 9, 2022	Jayne Lahut
<b>Administrative Discussion Items</b>	
• Review March Committee Agendas	Everyone
• Advocacy Update	Lisa Marrello
• Warren County	Carm Basile
• Second Floor Renovations	Carm Basile
Adjourn	Jayne Lahut
Next Meeting: Wednesday, April 13, 2022, at 9:15am via Microsoft Teams/Board Room	

*\*Additional materials will be attached separately or provided at the meeting.*

## **Capital District Transportation Authority**

### **Board Operations Committee**

**Meeting Minutes – February 9, 2022 at 9:15am; 110 Watervliet Avenue, Albany**

In Attendance: Jayme Lahut, Mike Criscione, Dave Stackrow, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Lance Zarcone, Jaime Watson, Vanessa Salamy

#### **Meeting Purpose**

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the January 12, 2022, meeting were reviewed and approved.

#### **Administrative Discussion Items**

- We reviewed the committee agendas for meetings held in February.
- Carm gave a brief update on COVID-19. Daily absenteeism from COVID-19 infections and quarantine protocols is tapering off. We are looking forward to the warmer days ahead and a return to more normal operations.
- Advocacy meetings are happening almost daily; this includes CDTA specific meetings and work with our state association – NYPTA. Our efforts are aimed at more operating assistance for upstate systems and adequate funding for Montgomery County.
- We had a great discussion about succession planning with Carm and Lou Bonelli. This work is designed to raise the level of competency throughout the organization, with a focus on leadership skills, information sharing and stretch assignments. More information as this work plays out further.

#### **Next Meeting**

Wednesday, March 16, 2022 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.