



CDTA COMMITTEE AGENDA
Board Operations Committee
Via Microsoft Teams & 110 Watervliet Avenue, Albany
Wednesday, December 7, 2022, at 9:15am

Committee Item	Responsibility
Call to Order	Jayne Lahut
Approve Minutes of Monday, October 17, 2022	Jayne Lahut
Administrative Discussion Items	
• Review December Committee Agendas	Everyone
• Board Retreat – Recap	All
• Committee & Board Schedule Preview	Carm Basile
• Advocacy Update	Lisa Marrello
• Collective Bargaining Agreement Update	Carm Basile
Adjourn	Jayne Lahut
Next Meeting	
Wednesday, January 11, 2023 at 9:15am via Microsoft Teams and at 110 Watervliet Ave	

Capital District Transportation Authority

Board Operations Committee

Meeting Minutes – October 17, 2022 2022 at 8:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Mike Criscione, Jackie Falotico, Denise Figueroa, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Jaime Watson, Vanessa Salamy

Meeting Purpose

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the September 14, 2022, meeting were reviewed and approved.

Administrative Discussion Items

- We reviewed committee agendas and activity for meetings held in October.
- Carm provided an update on headcounts. There is a class of 17 trainees set to be released and begin work in the next week or so. Another class of a 12 people started training last week.
- This is a high level of effort, and attention to recruitment and training will be necessary to keep performance at an optimal level for the foreseeable future.
- We talked about budget development and some of the issues we expect to face in development of our spending plan. An informal group of the board will guide this process.
- Our annual Planning Retreat will take place November 17 and the ETEC building on the UAlbany/Harriman Campus. We will discuss service area expansion, service opportunities and dive deeper into issues surrounding our facilities, charging infrastructure and zero emission vehicles. Details to follow.

Next Meeting

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