



CDTA COMMITTEE AGENDA
Board Operations Committee
Via Microsoft Teams & 110 Watervliet Avenue, Albany
Wednesday, March 15, 2023 at 9:15am

Committee Item	Responsibility
Call to Order	Jayne Lahut
Approve Minutes of Wednesday, February 8, 2023	Jayne Lahut
Administrative Discussion Items	
• Review March Committee Agendas	Everyone
• Juneteenth Holiday	Carm Basile
• CEO/Company Work Plan	Carm Basile
• Nominating Committee	Jayne Lahut
Adjourn	Jayne Lahut
Next Meeting	
Wednesday, April 12, 2023 at 9:15am via Microsoft Teams and at 110 Watervliet Ave	

Capital District Transportation Authority Board Operations Committee

Meeting Minutes – February 8, 2023 at 9:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Denise Figueroa, Dave Stackrow, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Lance Zarcone, Jaime Kazlo, Vanessa Salamy, Lisa Marrello

Meeting Purpose

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the January 11, 2023 meeting were reviewed and approved.

Administrative Discussion Items

- We reviewed the agendas and activity for our February meetings.
- Lisa Marrello provided an update on legislative outreach. The issue on the table is State Operating Assistance. The Governor's EBR proposes a 7% increase, and our state association has countered with an additional allocation request. We will continue to meet with legislators, staff and state agencies to share our message and discuss ways that the STOA program can be fortified.
- Mike Collins gave an update on the Retention/Bonus Pilot. It has helped with recruitment, but it has not had much of an impact on absenteeism. We plan to redevelop the program into a Quarterly Bonus Pilot. This impacts all unionized employees.
- Our governance model centers around active participation by board members, managed committees and good relationships between board and staff. It calls for appropriate rotation of members between committees and chair positions. Because of the active nature of the governance work, members are encouraged to develop knowledge and company skill.
- I am asking everyone to think about their work on the board and committees and to let me and Carm know what committee you would like to serve on in the coming year and if you would like to chair a committee or serve as a board officer.
- We want to have all board roles in place by the April meeting, we ask that you get us this information by March 3.

Next Meeting

Wednesday, March 15, 2023 at 9:15am via Microsoft Teams or at 110 Watervliet Avenue.