



CDTA COMMITTEE AGENDA

Board Operations Committee

Via Microsoft Teams or In-Person

Wednesday, August 18, 2021 at 9:15am (110 Watervliet Avenue, Albany)

Committee Item	Responsibility
Call to Order	Jayne Lahut
Ascertain Quorum/Approve Agenda and Minutes (6/16/21)	Jayne Lahut
Administrative Discussion Items	
• Review August Agendas	Staff
• COVID Update	Carm Basile
• Budget Adjustment	Mike Collins
• New Board Members (Board Social)	Jayne/Carm
• Authority Expansion – Update	Carm Basile
• Facility Upgrades/Expansion – Update	Carm Basile
Adjourn	Jayne Lahut
Next Meeting: September 15, 2021 at 9:15am via Microsoft Teams/Board Room	

Capital District Transportation Authority

Board Operations Committee

Meeting Minutes – June 16, 2021 at 9:15am; 110 Watervliet Avenue, Albany

In Attendance: Jayme Lahut, Mike Criscione, Jackie Falotico, Denise Figueroa, Georgie Nugent, Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Jaime Watson, Lance Zarccone, Vanessa Salamy

Meeting Purpose

Regular monthly meeting of the Board Operations Committee. Jayme Lahut noted that a quorum was present. Minutes from the May 12, 2021 meeting were reviewed and approved.

Administrative Discussion Items

- The committee reviewed agendas for the meetings in June.
- Carm presented an overview of the CEO/company workplan for the next 12 months. These initiatives crosscut CDTA's strategic plan and focuses attention across our newly adopted pillars. This will be a transition year as CDTA works out of the pandemic and business gets back towards normal throughout the region.
- We are welcoming two new board members who were appointed by the Governor in June.
- Peter Wohl will represent Saratoga County and Joseph Spairana will represent Rensselaer County. Carm and Jayme will onboard them throughout the month of July and we are grateful they can join us. More to follow regarding meet and greets.
- We also discussed Agenda composition and have decided to remove agenda sections that call for approval of the agenda and ascertaining quorum. These are unnecessary and do not alter the business of the meeting.

Next Meeting

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