



## **CDTA COMMITTEE AGENDA**

### **Strategic and Operational Planning Committee**

**Thursday, May 25, 2023 | 12:00 PM | Microsoft Teams & 110 Watervliet Ave**

<b>Committee Item</b>	<b>Responsibility</b>
Call to Order	Mike Criscione
Approve Minutes of Thursday, April 20, 2023	Mike Criscione
<b>Administrative Discussion Items</b>	
• Transit Quick Takes: Operator Work	Gary Guy
Next Meeting: Thursday, June 22, 2023 at 12:00 pm via Microsoft Teams and 110 Watervliet Ave.	
Adjourn	Mike Criscione

# Capital District Transportation Authority

## Strategic and Operational Planning Committee

Meeting Minutes – April 20, 2023 at 12:02 pm; via Microsoft Teams and 110 Watervliet Ave.

In Attendance: Mike Criscione, Jayme Lahut, Pat Lance, Dan Lynch, Georgie Nugent; Carm Basile, Amanda Avery, Mike Collins, Chris Desany, Lance Zarcone, Jaime Kazlo, Vanessa Fox, Jon Scherzer, Emily DeVito, Dave Williams, Thomas Guggisberg, Sarah Matrose, Ross Farrell, Lindsey Bradt, Kelli Schreivogl, Jeremy Smith

### Meeting Purpose

Regular monthly meeting of the Strategic and Operational Planning Committee. Committee Member Jayme Lahut noted that a quorum was present. Minutes from the March 23, 2023 meeting were reviewed and approved.

### Administrative Discussion Items

#### Ridership Update

- Carm Basile provided an update on ridership and travel patterns for the 2023 fiscal year. We have enjoyed another solid year as our recovery from the pandemic continues. This has been supported by our robust route network and Universal Access agreements.
- Our total boarding count topped out at 13.77 million, which reflected a 20% increase over last year and 40% more than the year before that.
- Navigator, contract, and cash ridership made up 41%, 27%, and 26% (respectively) of total boardings.
- We now hold over 30 Universal Access partnerships as BRT and trunk routes drive the system. Express and State services experienced more most levels of improvement.
- Growth is expected to slowly continue, and the upcoming TDP will help guide us. We will still focus on BRT and trunk routes (frequency and span), and growth in pointed markets such as Saratoga County.

#### Cybersecurity Update

- Thomas Guggisberg provided an update on our cybersecurity initiatives. Our cybersecurity approach is an active, people-driven one. Goals of the program include implementing a comprehensive, inclusive, flexible, and integrated strategy.
- We use industry standard cybersecurity frameworks to guide our efforts. The number of endpoints we protect have doubled over the last eight years, so it is important that we constantly plan, execute, and reevaluate our programs.
- Based on regulatory requirements, we are well-positioned addressing major objectives required to lower our exposure. We have recently implemented cybersecurity threat detection services and are always evaluating our insurance programs.

- We discussed several risk areas and reviewed numerous employee cybersecurity awareness and training initiatives.
- Cybersecurity programs require non-stop attention that are constantly evaluated, measured, and adjusted. No entity is ever “100% secure”.

**Next Meeting**

Thursday, May 25, 2023, at 12:00 pm via Microsoft Teams and at 110 Watervliet Ave.