

**Capital District Transportation Authority  
Strategic and Operational Planning Committee  
Meeting Minutes – June 20, 2019 at 12:00pm; 110 Watervliet Avenue, Albany**

In Attendance: Mike Criscione (Chair), Jayme Lahut, Mark Schaeffer, Dave Stackrow, Georgie Nugent, Carm Basile, Mike Collins, Christopher Desany, Lance Zarcone, Jaime Watson, Jon Scherzer, Thomas Guggisberg, Calvin Young, Vanessa Salamy

**Meeting Purpose**

Regular monthly meeting of the Strategic and Operational Planning. Committee Chair Mike Criscione noted that a quorum was present. Minutes from the May 23, 2019 meeting were reviewed and approved.

**Consent Agenda Items**

- No items scheduled.

**Administrative Discussion Items**

**CAD/AVL Project Updates**

- Thomas Guggisberg gave an update on the radio and Computer Aided Dispatch / Automatic Vehicle Location (CAD/AVL) project. The purpose/scope of the project is to replace our existing analog radio system with a high-availability state of the art public safety grade digital radio system. It also includes adding many new features to the CAD/AVL to improve operations and the customer experience.
- The four prime contractors involved in the project are Motorola, INIT, Trapeze and GIRO, and a summary of the contract values and award dates was provided.
- With the exception of the Corning Tower antenna relocation, the P25 radio system is complete, and paratransit is installed and operational among the CDTA fleet. The CAD/AVL system implementation is well under way with integration testing and IT infrastructure complete. The final project deliverables were reviewed, and a draft sneak peek of the Compass brand was unveiled. This included presenting the new suite of technology tools, and a series of “experiences” to include driver, rider, station, and management focus.
- The INIT North American User Conference is coming up this fall, and we are working toward hosting APTATech in 2020. We will likely provide another project update this fall.

**Executive Session**

- No items scheduled.

**Next Meeting**

Thursday, September 05, 2019 at 12:00pm at 110 Watervliet Avenue, Albany